

# Senior Checklist

*\*\*For many of the tasks, remember to utilize MaiaLearning. MaiaLearning will help you with your college and scholarship research, resume, goals, portfolios and this checklist! Go to [MaiaLearning.com](http://MaiaLearning.com). \*\**

Timeline	Tasks
August	<ul style="list-style-type: none"> <li><input type="checkbox"/> Have a one-on-one, beginning of the year meeting with the Director of College Counseling for Peak Ed and Elevated.</li> <li><input type="checkbox"/> Utilize MaiaLearning to research colleges and create a list of top college choices.</li> </ul>
September	<p><b>College Planning</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Meet with the Director of College Counseling for Peak Ed/Elevated and make your plan for the school year.</li> <li><input type="checkbox"/> Ensure you meet all high school graduation requirements (speak with your counselor)</li> <li><input type="checkbox"/> Finalize your list of colleges and start applications—make a list of the requirements and deadlines for each college. <i>Utilize MaiaLearning to build your list.</i></li> <li><input type="checkbox"/> Participate in visits by college representatives.</li> <li><input type="checkbox"/> Complete Common Application Profile (If applicable) (<a href="http://commonapp.org">commonapp.org</a>)</li> <li><input type="checkbox"/> Ask your teachers/counselors to write letters of recommendation for you or give them a recommendation form to complete. You can also get a second letter from a coach, community service organizer or some other adult (not related to you) who knows you well.</li> <li><input type="checkbox"/> Build or update your resume (school, community activities, honors, awards, volunteer experience). <i>Use MaiaLearning.</i></li> </ul> <p><b>Essays &amp; Testing</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Register for the October SAT or ACT Exam if you need to retake it. <a href="https://collegereadiness.collegeboard.org">https://collegereadiness.collegeboard.org</a>; <a href="http://act.org">act.org</a></li> <li><input type="checkbox"/> Finalize your personal statement/college essay for college (if applicable).</li> </ul> <p><b>Financial Aid</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Apply for the Colorado Opportunity Fund (COF) (<a href="http://cof.college-assist.org">cof.college-assist.org</a>)</li> <li><input type="checkbox"/> Research and apply for scholarships. <i>Use MaiaLearning for research; you can also use <a href="http://scholarships.com">scholarships.com</a>, <a href="http://unigo.com">unigo.com</a>, <a href="http://fastweb.com">fastweb.com</a>.</i></li> <li><input type="checkbox"/> Set up your FSA ID for the FAFSA; ask your parents to do so as well. The FSAID is how you'll sign into the FAFSA. Go to <a href="http://fsaid.ed.gov">fsaid.ed.gov</a>.</li> <li><input type="checkbox"/> Attend a financial aid presentation to increase your understanding.</li> </ul> <p><i>*Pro Tip: Create a Google Document or online note that houses your login information for your colleges, SAT/ACT accounts, FSAID and other information that you will need to regularly use during senior year.</i></p>
October	<p><b>College Planning</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Apply to colleges. <i>You can receive application fee waivers if you're eligible for free or reduced lunch.</i></li> <li><input type="checkbox"/> Submit your Colorado school applications on free Colorado App Day. Date: TBA</li> <li><input type="checkbox"/> Attend your high school's FAFSA Workshop or attend the Peak Ed/Elevated workshop!</li> </ul> <p><b>Essays &amp; Testing</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Complete your college essay.</li> <li><input type="checkbox"/> Retake the SAT and/or ACT Tests – have scores sent to the colleges and universities to which you have chosen to apply</li> </ul>

**Questions? Contact the Peak Ed & Elevated Programs Director of College Counseling:**  
Jasmine Rainey at [jasmine@peakedu.org](mailto:jasmine@peakedu.org)

Timeline	Tasks
	<b>Financial Aid</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> FAFSA opens October 1<sup>st</sup>. <a href="http://fafsa.ed.gov">fafsa.ed.gov</a>.</li> <li><input type="checkbox"/> If your college requires it, complete the CSS Profile <a href="http://cssprofile.collegeboard.org">cssprofile.collegeboard.org</a>.</li> <li><input type="checkbox"/> Complete FAFSA with experts at the Peak Ed/Elevated workshop or at your high school. Dates: TBA</li> <li><input type="checkbox"/> Continue your scholarship search.</li> </ul>
<b>November</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Submit college applications as well as additional material requests from admission and financial aid offices--<i>Remember to request official transcripts from your school counselor</i></li> <li><input type="checkbox"/> Complete scholarship applications</li> <li><input type="checkbox"/> Confirm with admission offices that your application is complete for admission and aid (usually this can be done online)</li> <li><input type="checkbox"/> There's still time to retake the SAT!</li> <li><input type="checkbox"/> Submit additional documents to financial aid offices.</li> </ul>
<b>December</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Complete additional college applications and request any last transcripts be sent to colleges before winter break.</li> <li><input type="checkbox"/> Act on Early Decision responses</li> <li><input type="checkbox"/> Schedule any remaining required interviews</li> <li><input type="checkbox"/> Submit additional documents to financial aid offices.</li> <li><input type="checkbox"/> Continue applying for scholarships.</li> </ul>
<b>January / February</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Continue applying for scholarships.</li> <li><input type="checkbox"/> Complete institutional scholarship applications</li> <li><input type="checkbox"/> Complete any last-minute college applications.</li> <li><input type="checkbox"/> Open college student portals.</li> <li><input type="checkbox"/> Submit additional documents to financial aid offices.</li> <li><input type="checkbox"/> Respond to Early Action decisions as necessary</li> <li><input type="checkbox"/> Respond to Defer requests (if you received a deferred admission decision)</li> </ul>
<b>March/April</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> If you applied in Regular Action rounds, you will likely receive acceptance letters from colleges by late March.</li> <li><input type="checkbox"/> Look out for financial aid award letters--Compare acceptance letters, financial aid, and scholarship offers.</li> <li><input type="checkbox"/> When you choose a college, you need to pay a non-refundable deposit for freshmen tuition to ensure your place or request a waiver</li> <li><input type="checkbox"/> In April, sign up online for New Student Orientation.</li> <li><input type="checkbox"/> Complete housing applications if applicable.</li> <li><input type="checkbox"/> Let your Peak Ed/Elevated Director of College Counseling know where you've been accepted! We want to celebrate you.</li> </ul>
<b>May/June/July/August</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Make a decision by May 1<sup>st</sup> on which college you are attending and notify the school</li> <li><input type="checkbox"/> June/July—Attend New Student Orientation</li> <li><input type="checkbox"/> Complete financial aid requirements by July 15<sup>th</sup>. Contact your college's financial aid office and ask if your file is complete.</li> <li><input type="checkbox"/> Have your school send final transcripts to the college you are planning to attend</li> <li><input type="checkbox"/> Mid-August Fall Semester Starts.</li> </ul>